

## BIAW Claims Assistance Program (CAP)

### Program Information

The BIAW CAP program is designed to assist BIAW member companies with the often troublesome task of dealing with claims and the Washington State Department of Labor & Industries (L&I). BIAW's expert claims specialists have over 29 years experience providing claims management to participants of the BIAW R.O.I.I. Select program, which is the largest Retro program in the state. Due to new requirements to the R.O.I.I Select program, not all of our members will qualify for participation. We feel it is important to continue to offer the valued benefit of claims representation and would like to pass on this service to you. If you're a BIAW member and do not qualify for the R.O.I.I. Select program, you can still receive the same quality claims, safety and premium and loss control services through the BIAW CAP program.

#### What You Receive From CAP

- Receive claims assistance from our professional team of claims specialists from July 1, 2011 through June 30, 2012. BIAW's professional claims specialists watchdog each injury claim to ensure swift closure of claims. Our staff works with member companies and L&I to minimize claim costs and return injured employees to work quickly and efficiently. Not only will your company receive assistance on claims filed during the coverage period, but will also receive assistance on claims that occurred **PRIOR** to the coverage start date.
- As a CAP participant, you will have access to BIAW's full-time safety professional. BIAW Safety Representative Donovan Quebedeaux can develop safety programs and procedures individually tailored to your needs to help prevent job-site injuries and claims.
- R.O.I.I. Premium and Loss Control Field Representative Frank Romero provides CAP participants with premium and loss control consultation services either on-site or by phone. Consultation services include reviewing hiring practices, analyzing claim information to identify injury trends and helping participants understand their Experience Modification Rate (EMR).

#### Cost To Participate

The cost to participate is 1.5% of standard premiums paid from July 1, 2008 through June 30, 2009, or \$150 – whichever is greater. This enrollment fee covers participation from July 1, 2011 through June 30, 2012 and covers all of the services mentioned above.

#### How To Enroll

Simply complete the attached enrollment form and return with payment to the BIAW office no later than Friday, May 13th. You must be a current BIAW member through an affiliated local association in order to participate in the CAP program. If you aren't a member or need information on how to become a member, please email [membership@biaw.com](mailto:membership@biaw.com). If you have any questions about the BIAW CAP program, please call (800) 228-4229 or email [claims@biaw.com](mailto:claims@biaw.com).



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## Enrollment Form

In order to enroll in the BIAW CAP program, BIAW must receive payment and the completed enrollment form no later than **Friday, May 13th, 2011.**

The cost to participate is 1.5% of your standard premiums paid from July 1, 2008 through June 30, 2009 or \$150 – whichever is greater. Please include the minimum \$150 at this time and we will bill you for any additional money owed once we receive your premium information from L&I.

Please make your check payable to: BIAW Member Services. Mail your check and enrollment form to:

**BIAW – CAP Program  
P.O. Box 1909  
Olympia, WA 98507**

### Company Information

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone Number Fax Number

\_\_\_\_\_  
Claims Contact e-mail address

\_\_\_\_\_  
L&I Account #

### L&I Release Information

Authorization is hereby given to the Washington State Department of Labor & Industries to provide our company's claim history, premium, losses, statistics, experience modification factor and related industrial insurance data to the Building Industry Association of Washington (BIAW) along with access to the Department's on-line Claim & Account Center. We designate BIAW as our claims representative. **Please send all claims mail to BIAW-CAP Program at the address provided.** This authorization is effective immediately and granted through June 30, 2012.

<b>X</b>	_____	_____
Signature (Owner/Partner/Corporate Officer)	Title - Must be Owner/Partner/Corporate Officer	
_____	_____	
Print Name	Date	